



Library Advisory Board meeting
January 14, 2026

Nancy Stephens called the meeting to order at 4:00 p.m.

Present: Nancy Stephens, JJ Wilson, Tara Baird, Mary Jemin, Jessica Salaiz, Nick Prince (town council), Ken Dayer (library director), and Lillian Galloway (assistant director)

The motion to approve the agenda was made by Nancy and seconded by Tara. The rest of the group voted in favor of the approval.

The motion to approve the November 12, 2025 meeting minutes was made by Nancy and seconded by JJ. The rest of the group voted in favor of the approval.

Public input came from Amber Dominguez, the Gila Regional Medical Center Beginning Years Program, who talked about this program and how she would like to collaborate with the library. Lillian Galloway, the library, met with Amber after the meeting.

Memorial Report

No change from the last meeting, as the numbers have not been updated in the accounting system. There are two numbers in the Memorial Report, \$77,979.42 is the correct amount as there is an issue with a \$6,000 check that need to be rectified. A typo was found and is to be corrected (January 1, 2025 should be January 1, 2026).

Friends of the Library Report

The FOL canceled the January book sale due to inclement weather. There will be a request for the summer reading program check soon. A second check, approximately \$8,000-\$10,000, will be forthcoming from FOL. Nancy asked if the FOL support the Summer Reading Program. Ken said they typically funded 100% of the summer reading club, with the exception of occasional grants.

Foundation Report

Nancy asked if the Foundation supported the student interns. Ken replied, yes they paid \$3,000.00 for the interns. They also funded hotspots and will soon fund upcoming renovations projects.

392 Fund

No change from the last meeting, as the numbers have not been updated in the accounting system. A typo was found and is to be corrected (January 1, 2025 should be January 1, 2026).

Library Director's Report

The children's and young adult librarian position has been filled internally by Karyn Little. Due to the position being filled internally, this leaves a clerk position open and it will be posted as soon as Acting Town Manager approves this. Karyn was a library clerk for four months, was a teacher for 20-25 years, and has a master's degree. The library is very happy to have her in this position. Lillian will be responsible for training Karyn. JJ asked if any of the other people who applied for the children and young adult position would be interested in the library clerk position. Ken replied, possibly.

A grant was received from the John Henry Eldred, Jr. Foundation for the STEM program. There is a typo in the report for the funding from the John Henry Eldred, Jr. Foundation (\$3,3000 should be



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\$3,300). The 2022 GO Bond should be spent by February. The 2024 GO Bond should be available sometime in the fall. Lillian is preparing the bids for e-Rate, funding for the library's internet and internet equipment.

Old Business
None

New Business

The Library Foundation is funding new flooring. There will be vinyl in the large meeting room and the staff area. The staff area will get new carpet. Then carpet squares will be replaced in the public areas. Finishing Touch (\$15,008) and Armstrong (\$7,588 and \$6,778) submitted bids. Both bids were similar, within approximately \$200. For both, replacing carpet squares was not included in the bid, hourly rates apply to this project. Staff preferred the color options available from Armstrong. This information will be present to the Foundation later today for their approval.

Once a vendor is selected, the library will work with the vendors to minimize closing to the public. We will also look into the glue being used and review for public safety.

Mary asked how they will do the base trim. Ken replied they will replace the existing base trim with new base trim that matches the vinyl.

There will also be some internal door replacements to help reduce the noise. The wood doors will be replaced with glass. The doors to be replaced are the large meeting room, the staff workroom, the Library director's door (broken), and the small meeting room.

JJ asked have we chosen the flooring. Ken replied that the staff chose a blue color for the carpet and paint drop color for the vinyl. Samples of this were presented to the group.

The meeting was adjourned at 4:26 p.m.



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A handwritten signature in black ink that reads "Nancy Stephens".

Nancy Stephens, Chair

Attest:

A handwritten signature in blue ink that reads "Ken Dayer".

Ken Dayer, Library Director