



**Municipal Library Community Advisory Group  
Wednesday, May 14, 2025 meeting**

Present: Nancy Stephens, JJ Wilson, Jessica Salaiz, Mikki Jemin  
Ken Dayer (Library Director), Lillian Galloway (Assistant Library Director)  
Absent: Tara Baird, Nick Prince

Meeting called to order at 4:02pm

**Approval of Agenda:** JJ moved to approve the agenda, Mikki seconded. Agenda approved.

**Approval of Minutes:** JJ gave one proofreading correction to the April 9 minutes. Nancy moved to approve the minutes as revised, Mikki seconded. Minutes were approved.

**Public input:** None

**Reports**

Memorial Fund: \$89,829.45 in account. We may need to spend some of the \$500 supplies allocation for janitorial supplies before we receive Town funds for the new fiscal year.

Friends of the Library: The last book sale was Saturday, May 10. The next Friends board meeting is May 21.

Foundation: approximately \$755,000 in account. Due to market instability, we expect this amount to fluctuate. We are requesting funds from the Foundation for a summer intern. An advisory group member asked what the intern will do. They will help with summer reading program activities and other library projects. We adapt the tasks as much as we can to suit their interests.

**Librarian's Report:**

The New Mexico State Library sent some information related to the anticipated loss of Library Services and Technology Act (LSTA) funds. They informed us that when the contract for ReadSquared software expires on June 30, they will not renew. ReadSquared is used by some of the New Mexico libraries to allow patrons to participate in summer reading using an app and website. Additionally the State Library said that when considering what services to cut, they will base the decision on which ones benefit the most libraries and the most people.

We had a really good turnout for Ruben Leyva's two Apache history presentations, one in February and one in April.



So far 32 people of all ages have signed up for the summer reading program. The advisory group examined the calendar of events for June and July. They expressed satisfaction that there are activities scheduled every day, and there's plenty of variety.

We now have a subscription to Educate Station, which offers lesson plans and worksheets. It is geared to homeschoolers and families who want supplemental learning materials to practice skills. All the materials are downloadable and printable, and accessible from home, not just at the library. An advisory group member asked how much outreach and communication we have with homeschoolers. Many homeschool families come into the library, and we asked one family in particular to take a look at the resource before we purchased it. They said that the resource would be particularly helpful for homeschoolers who are just starting. It is a low-cost resource, and we can always drop it later if not enough people use it. We are using state GO Bond funds to pay for it.

We expect to have the library clerk position filled around June 2. An advisory group member asked if they are local—yes. They asked if the person has library experience. We do not require library experience for our entry-level positions. We look for customer service experience and technology skills.

The lift manufacturer Ameriglide sent an incorrect door, and one sensor is broken. Once the replacement items are sent, the vendor will schedule installation. They work all over New Mexico, and it may take a while for them to get back to us.

We learned that the framing of the upper level of the building, where the lift attaches, is not level in two different dimensions or planes. The lift vendor wondered whether this defect was original, or whether the old lift shifted the framing. However, the old lift never separated from the framing in all those years. We think that the framing was built without being level.

An advisory group member asked whether we might have additional costs. We might, but we will be able to handle it. They incurred a lot of labor costs during the initial installation, trying to get the lift level.

## **Old Business**

### **Collection Development Policy:**

Ken presented the updated draft of the Request for Reconsideration process and form. He reminded the group that in the event of a request for reconsideration, they may research the title as much as they want. They can look up whether the title has been challenged elsewhere, and what was the outcome of those challenges. They can read reviews of the work, and even contact the author if they desire. Nancy stated that it is good to be prepared. JJ stated that he agreed with all the content of the draft, but has several proofreading edits to share. He will send those edits to the group and Ken. Then the draft, as well as the draft Behavioral Policy, will



go to the Town attorney for approval. Any changes from the Town will be brought back to the advisory group once more. Mikki asked whether it would be helpful to include some sentences about the library adhering to the ALA Bill of Rights and the ideal of intellectual freedom. Ken explained that we do have language to that effect, in a different part of the Policy Manual which is not included in the pages we have been reviewing.

### **New Business**

None

There will be no meetings in June and July. At the August meeting we will have a statistical review of the library's services and programs for fiscal year 2024-2025.

**Adjournment:** Adjourned by affirmation at 4:33 pm.



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Nancy Stephens, Chair

Attest:



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Ken Dayer, Library Director