



**Municipal Library Community Advisory Group**  
**Wednesday, February 12, 2025 meeting**

Present: Nancy Stephens, JJ Wilson, Jessica Salaiz, Mikki Jemin  
Lillian Galloway (Assistant Library Director)  
Absent: Tara Baird, Nick Prince

Meeting called to order at 4:03pm

**Approval of Agenda:** Nancy Stephens made a motion to approve the agenda, JJ Wilson seconded the motion, agenda approved

**Approval of Minutes:** Nancy moved to approve minutes, JJ mentioned a misspelling in Reports – Old Business, then seconded to approve the minutes as corrected.

**Public input:** None

**Reports**

Memorial Fund: \$94,626.31 in account. No updates.

Friends of the Library: \$25,312.93 in account. FOL met in January but no updated account total since December 31.

Foundation: \$764,926 in account

**Librarian's Report:**

Lillian reports that two vertical platform lift quotes were received and the library will be going with the lowest quote from a company in Albuquerque. \$20,000 will come from a 392 fund for capital improvements and the balance will be a Foundation request. JJ asked how long it might take. Lillian estimates 6 weeks once the PO is approved and 2-3 days for the installation. JJ asked whether there might be any closures during the installation. The library is hoping for minimal disruption during the project and no closures are anticipated. For safety, library staff will ensure that work areas are cordoned off and the public kept away from walkways where equipment is being brought in or removed.

A call for artists is in progress for a new painted mural for the walls in the children's area and craft room.

Statistics for January are higher than December.

## **Old Business**

Rules of conduct/behavior policy:

There were two edits with wording to make the policy clear.

First, in an emergency a staff member would be able to walk children to the emergency meeting place (Grinder Mill). A second sentence states that staff will not transport a child in a vehicle.

Second, the description of the Teen Room will include “to offer a safe space to hang out.”

JJ pointed out some capitalization and wording ambiguities.

Once these items are addressed, the document will go to the town attorney.

Collection Development Policy:

JJ pointed out some capitalization and wording ambiguities.

Lillian asked whether the group would prefer to hear the complainant’s book challenge first and then read the title or the other way around. Discussion ensued and members could see the values of both sides. JJ asked the library to inform them of which method is common practice in other libraries.

Another discussion involved the amount of interaction the Library Advisory Group might have with the complainant. After the title is read and analyzed, they prefer that the recommendation go to the Library Director, who will relay the results to the complainant. They would sign their recommendation as a group, “Library Advisory Group.” Lillian stated that the issue would have to be addressed in at least one public Advisory Group meeting, where the complainant would have the right to be present and speak. Members of the group prefer to remain relatively anonymous.

All agreed that a response deadline of 30 days may be too short. Nancy suggested 60 or 90 days, with the caveat that the recommendation may be sooner if everyone was finished reading or viewing the item. Mikki suggested the wording “not to exceed 90 days,” and perhaps, “subject to availability of the title.”

The draft version of the request for reconsideration process states, “the Library Group will have to read/view the work/book before making a recommendation in writing...” One member asked whether every member of the group necessarily had to read/view the item, or perhaps just a quorum of the members.



All seemed to agree to eliminate the question of what the person would suggest in lieu of the challenged title.

Lillian will relay this discussion to Ken.

**New Business** None

**Adjournment:** Nancy Stephens adjourned the meeting at 4:48 pm.

Nancy Stephens, Chair

Attest:

Ken Dayer, Library Director